

Online Fee Payment Procedure

Dear Students of COMSATS University Islamabad, Wah Campus

To continue your studies you are required to deposit your dues on time. The details of semester fee along with submission deadline for both session (Spring & Fall) are mentioned on online fee voucher. Please transfer the semester fee early, as it must reach the University's account within the registration deadline.

- - How to prevent the Late Fee - - -

If you deposit dues after the deadline you will have to pay an additional amount in form of Late Fee as per policy defined by the competent authority. For convenience, we developed ACMS System to facilitate student's fee voucher entertained in Bank through challah number/fee voucher number. You can prevent paying the Late Fee by making sure of transfer the full amount of the semester fee to the correct bank account before deadline. Please note that the deposited challah copy must submit in Accounts office by the student to avoid any inconvenience.

Student Side:

- - Important information about the transfer- - -

Please refer to your <u>portal.cuiwah.edu.pk</u> for the amount to be paid and the payment details. Login with your registration number and password and go to fee section. There you can find your personalized payment details and the amount to be paid for semester. Please do not add anything to these payment details; otherwise your payment cannot be allocated.

portal.cuiwah.edu.pk >> Login Id >> Fee Section >> Print Voucher

Note: Active Tax Payers can remove **Advanced Tax** fee from voucher with condition to provide evidence before issuance of fee voucher in Accounts Office.

Bank information:

Provide printed voucher to Cashier Request him to enter fee through challan no. Give Cash Get paid voucher Courier copy to Accounts

Note: Please avoid to transfer the fee from credit card,ATM & mobile app etc.

Recipient: COMSATS University Islamabad, Wah Campus Payment details: see student portal Bank: Askari Bank Ltd, COMSATS Wah Branch Head of Account: CIIT Fee Collection Account ACCOUNT# 1261 000 952313

Please feel free to contact the undersigned if you have any query regarding above.

Accounts Section CUI Wah Campus Contact#